



/leadership beyond finance

The Frank S Capon Distinguished Service Award Nomination Form

The Frank S Capon Distinguished Service Award seeks to identify and reward an FEI Canada member who has had a significant impact on FEI Canada over the years. It is the highest award that FEI Canada gives to a volunteer. The selection process is led by a panel of past Chairs of FEI Canada and Capon Award recipients. For the panel to reach a thoughtful and reasoned conclusion, it is imperative that the nomination form be completed fully, clearly and thoughtfully.

On the nomination form below if space is not sufficient, please add additional comments on a separate schedule, referencing it to the nomination form. National Office may be able to assist with information concerning the volunteer roles held by the nominee for FEI Canada.

Further information concerning eligibility and the nomination process can be found on the FEI Canada web site under the About Us link.

The completed nomination form should be sent to Pat Todd at FEI Canada National Office by e mail (ptodd@feicanada.org).

Nominations must be received by Friday March 15, 2019.

The Frank S. Capon Distinguished Service Award Nomination Form

Nominee: _____

Chapter: _____

Nominated by: _____

Supported by Two National or Chapter Board Members:

_____	_____
Print Name	Signature
_____	_____
Print Name	Signature

National Leadership

1. The nominee is or has been an active volunteer at FEI Canada’s National Board in the following position(s) [Please tick all that apply and indicate years of service]

- Chair
- Vice Chair
- Chair of _____ Committee
- Director at Large

In what way did the nominee exert a positive influence in the above position(s)?

2. The nominee is or has been an active volunteer on FEI Canada National Committees. [Please tick all that apply and indicate the years of service]

- Audit & Finance
- CFERF
- Canada’s CFO of the Year Awards
- Chapter President/Leadership Council
- Governance
- Membership/Marketing Committee(s)
- National Annual Conference
- Operations
- Policy Forum/Thought Leadership Committees/ Committee on Corporate Reporting (CCR)
- Program/Sponsorship Committee(s)
- Other [Please Specify]

3. In what way did the nominee demonstrate leadership that enhanced the FEI Canada brand and contributed to the development of strategy while a member of the above noted committee(s)?

4. In what way did the nominee demonstrate the qualities of a role model? Outline why and how the nominee is held in high esteem by peers?

5. Other Comments?

Chapter Leadership

**1. The nominee is or has been an active volunteer in their local chapter in the following position(s)
[Please tick all that apply]**

- President
- Vice President
- Treasurer
- Secretary
- Membership Chair
- Sponsorship Chair
- Programs Chair
- Career Services Chair
- Other [Please Specify]

_____ **In what way did the nominee exert a positive influence in the above position(s)?**

2. In what way did the nominee make significant contributions that changed chapter strategy or strengthened Chapter activities?

3. In what way did the nominee provide leadership to the chapter(s)? Outline why and how the nominee is held in high esteem by chapter?

Final Comments

1. In what way did the nominee demonstrate leadership in his/her career, professionally and/or in community associations?

2. Please provide any further information or comments that you feel FEI Canada should take into account when considering the nominee for this award.